

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
DECEMBER 17, 2007
SELECTMEN'S MEETING ROOM
6:00 PM**

Board Members Present: Julie M. Hannum, Chairman
James T. Collingwood Sr., Clerk
David D. Macy

Others Present: Joseph A. Kellogg, Town Administrator
Rhonda LaBombard, Assistant Town Administrator
Rene Wood, Chair, Planning Board
David Smith Sr. Planning Board
Margaret Martin, IAC Housing Committee & Planning Brd
Anna James, IAC Housing Committee
Frank Garretson, IAC Housing Committee

Chairman Hannum called the meeting to order at 6:00 pm.

Chairman Hannum noted that this meeting was called to discuss the Master Plan Implementation Advisory Committee Housing Recommendations.

Rene Wood discussed Housing Recommendation #7, to work with Berkshire Regional Planning Commission (BRPC) and regional housing. Discussion ensued regarding what is affordable housing.

Anna James suggested establishing a Housing Commission to be modeled after the Agricultural Commission. Discussion ensued regarding a name for a housing commission/committee. It was the consensus to have a Housing Commission that would report to the Board of Selectmen. The Commission would need a small budget. Town Administrator Kellogg will work to prepare a by-law for submission to the Annual Town Meeting in May.

It was discussed that the IAC Housing Committee has fulfilled their charge and will be disbanded.

Selectman Macy moved to draft a by-law to set up a permanent Housing Commission, seconded by Selectman Collingwood. The motion carried unanimously.

Selectman Macy moved to send thank you letters to all members of the Implementation Advisory Committee Housing Committee, seconded by Selectman Collingwood. The motion carried unanimously.

Discussion ensued on how many members would serve on the Housing Commission. The consensus was to have 5 members with 2 alternates.

Discussion ensued regarding the status of the Implementation Advisory Committee Open Space Committee. Rene Wood and Anna James will follow up on the status. The Selectmen, Planning Board and IAC will schedule a meeting for the end of January.

Economic Development Task Force:

Rene Wood has talked with Joellyn Warren from BRPC regarding an Economic Development Task Force. This Task Force would continue for 90 days, at which time they would report their findings to the Board of Selectmen. Ms. Warren has advised Rene that BRPC would help fund and provide training for the Task Force.

Community Development Strategy:

A meeting will be held tonight at 7:00 pm to hear comments on the Community Development Strategy for the Senior Center grant application.

Selectman Macy moved to recess the meeting until 7:00 pm, seconded by Selectman Collingwood. The motion carried unanimously.

Chairman Hannum recessed the meeting at 6:40 pm and noted the Board would reconvene at 7:00 pm for their regular meeting.

Respectfully submitted,

Rhonda LaBombard
Assistant Town Administrator